

Appendix G

COLLECTIONS DEVELOPMENT POLICY: DEFINITIONS

The Museum is defined as those premises, staff and collections of Fine Art, Decorative Art, Maritime History, Science, Technology and Industry, Archaeology, Numismatics and Social History which may from time to time be under the control of the Art Gallery and Museums Manager.

At the time of adoption of this Policy, this principally encompasses Aberdeen Art Gallery, Aberdeen Maritime Museum, Provost Skene's House, the Tolbooth, and the Reserve and Study Collections housed at Aberdeen Treasure Hub, Kittybrewster Store and Crombie Road Store, although certain artefacts, normally held in other premises owned by The Council and public statues, sites and monuments are generally recognised as being the responsibility of the Museum.

The term "Museum" is used in a functional sense, and may at all times be taken to subsume the terms "Gallery", "Art Gallery", "Heritage Centre" or otherwise as appropriate.

Collections are defined as:

"any item entered in the Accession Registers of (the) Museum, whether as gift, or purchase, together with any item not entered in the Accession Registers, but in the possession of (the) Museum at (a specified date), which was donated or purchased with the intention that it should become part of the Collections."

Valid title is defined as valid legal ownership.

The **Art Gallery and Museums Manager** is defined as being the professional officer responsible to The Council through the Director of Education and Children's Services for the operation of the Museum according to proper professional standards. The Art Gallery and Museums Manager must have a relevant degree, or a diploma in museum studies (or equivalent), or experience of the

principles and practice of museum operation and management as may be determined to be acceptable by Museums Galleries Scotland.

The division of the collection into curatorial groupings is based on current staffing levels and on collection management database categories.

There is an understanding that these divisions:

- are not always obvious to the general visitor or user of the service
- can create orphan items that are important to the collection but do not fit comfortably into any current category
- have changed in the past
- may change in the future (in response to changes in staff, collecting priorities and audience needs)